

**MEETING NOTES**  
**FACILITIES COMMITTEE**  
**COMMUNITY UNIT SCHOOL DISTRICT 200**  
**April 3, 2024**

A meeting of the Facilities Committee of the Board of Education of Community Unit School District 200, DuPage County, Illinois, was called to order at 4:00 PM on Wednesday, April 3, 2024, at the School Service Center, 130 W Park Ave, Wheaton, IL.

**PRESENT**

Board Members:     Mr. Brad Paulsen  
                           Mr. John Rutledge

Staff:                 Dr. Jeff Schuler, Superintendent  
                           Dr Brian O’Keeffe, Asst. Superintendent of Business Services  
                           Ms. Alyssa Barry, Director of Communications & Community Engagement  
                           Mr. Jordan Thorse, Comptroller/Treasurer  
                           Mr. Kevin Weisenberger, Director of Facility Services

**Review of Updated Concept Designs for Middle School Projects**

Dr. Schuler and Dr. O’Keeffe shared an update on the status of the concept design process for the three middle school projects (Edison, Franklin, and Monroe).

There was information and/or discussion on the following (related to program development):

- The team is conducting full-day visits to each of the schools and meeting with input groups from each building throughout the day.
- The first visit took place today at Edison and there was a lot of great feedback from the team and the staff that can be used as the concept designs continue to be refined. Visits to Franklin and Monroe are scheduled for this week.
- Noted from the building visit - this is a process and not being able to accommodate everything on every person’s wish list; the need to bring a science team for the buildings back together for additional feedback; districtwide common components vs. school-specific components.
- User/input groups at each of the buildings - there are a few that are the same across the three middle schools (general classroom, science, etc.) and then some that are unique to the building (noted P.E/athletics space and Student Services space at Edison as an example).
- Putting a finer level of detail into the concept design; dig deeper inside the spaces - what is not working in the current space and what is hoped for in the future space. This will also work to refine the cost element.
- Discussion at the building level on the functionality and flexibility of spaces.
- Exploratory programs/middle school electives as they relate to refining spaces and future programs/offersings; blending discussions of these elements.
- Making sure the curriculum at the middle school level aligns with the high schools as pathways/electives are refined.

**Review of Potential Implementation Timeline**

It was noted by the Board at the last meeting that there is no interest in pursuing the aggressive project schedule option, rather moving toward the baseline option (option 1) schedule.

There was information and/or discussion on the following:

- Budget development and implementation development - sequencing and phasing of work; implementation sequence for each of the buildings; timeline for groundbreaking in phase one.
- Expectations and the practical elements we need to be prepared for - for example, if a new gymnasium space is in the plan, prepare for using an alternative space for some time while construction is underway.
- Timeline for getting an updated budget number to see where we currently are; continuing to refine the budget as the concept plans are refined into June; timeline for presenting this to the full Board.
- Breakdown of the budget number - what portion will be capital project work that was identified in the capital asset plan; new construction vs. renovation of existing space/infrastructure; breakdown of each of the major line items for each of the schools.
- Finance committee element - funding options and working with PMA; timeline.
- Community Engagement development - shared a draft of a communication that is planned to provide background on the community engagement sessions from 2023, the surveys, what was prioritized, where we are at currently, and what engagement opportunities are planned for the next few months.
- Potential timeline for the communication to be sent to the community.
- Timelines - for updated concept design from Perkins and Will, presentation to the full board, and decision timeline.

### **Review of Summer 2024 Capital Projects Status**

Dr. O’Keeffe provided a recap of the work planned for summer 2024, including roofing, a bathroom remodel, scattered doors replacement, playground work, and HVAC replacement.

There was information and/or discussion on the following:

- Work accomplished over Spring Break at Wiesbrook, Bower, and WWSHS gave a head start on summer projects and will allow the Bower gymnasium to be used for the Extended School Year (ESY) program this summer.
- The initial look at Summer 2025 capital project work; and the timeline for reviewing the list and seeking Board approval.

### **Public Comment**

None

The meeting adjourned at 5:25 PM.