Wheaton-Warrenville Community Unit School District 200 \ SECTION 8 - COMMUNITY RELATIONS \

# Document Status: Draft Update

## **COMMUNITY RELATIONS**

## 8:10 Connection with the Community

#### **Public Relations**

The Board President is the official spokesperson for the Board of Education. The Superintendent is the District's chief spokesperson. The <u>Board, in collaboration with the</u> Superintendent or designee, shall plan and implement a District public relations program that will:

- 1. Develop community understanding of school operation.
- 2. Gather community attitudes and desires for the District.
- 3. Secure Ensure adequate financial support for a sound educational program.
- 4. Help the community feel a more direct responsibility for the quality of education provided by their schools.
- 5. Earn the community's goodwill, respect, and trust confidence.
- 6. Promote a genuine spirit of cooperation between the school and the community.
- 7. Keep the news media and community accurately informed.
- 8. Coordinate with the District Safety Coordinator to provide accurate and timely information to the appropriate individuals during an emergency.

The public relations program should include:

- Regular news releases concerning District programs, policies, activities, and special event management for distribution by, for example, posting on the District website, using <u>District</u> social media <u>platformsaccounts</u>, <u>e.g., Facebook, Twitter</u>, <u>etc., and/</u>or sending to the news media.
- 2. News conferences, and interviews, and official Board or District statements, as requested or needed. The Board President and Superintendent will coordinate their respective media relations efforts. As official spokesperson for the Board, the Board President will communicate on behalf of the Board to the news media and community. Statements made by Board members when not authorized by the Board will be considered personal comments of the Board member, and Board members are encouraged to identify such statements as their personal opinions. Official Board or District statements (other than those made directly to the media) will be made through the District website and/or its social media accounts, at official District events, or through other official communication

methods, such as District email or mailings. Individuals may speak for the District only with prior approval from the Superintendent.

- 3. Publications having a high quality of editorial content and effective format. All publications shall identify the District, school, department, or classroom and shall include the name of the Superintendent, the Building Principal, and/or the author and the publication date.
- 4. Other efforts that highlight the District's programs and activities.

#### Community Engagement

Community engagement is a process that the Board uses to actively involve diverse citizens in dialogue, deliberation, and collaborative thinking around common interests for the District's schools. Effective community engagement is essential to create trust and support among the community, Board, Superintendent, and District staff.

The Board, in consultation with the Superintendent, determines the purpose(s) and objective(s) of any community engagement initiative articulates the District's community engagement goals.

For each community engagement initiative:

- 1. The Board will:
  - 1. Commit to the determined purpose(s) and objective(s), and
  - 2. Provide information about the expected nature of the public's involvement.
- 2. The Superintendent will:
  - Identify the effective tools and tactics that will advance the Board's purpose(s) and objective(s),
  - 2. At least annually, prepare a report for the community engagement initiative, and/or
  - 3. Prepare a final report of the community engagement initiative.

The Board will periodically: (1) review whether its community engagement initiativegoals(s) are achieving the identified purpose(s) and objective(s); (2) consider what, if any, modifications would improve effectiveness; and (3) determine whether to continue individual initiativestactics.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers)