

Community Unit School District 200

Administration and School Service Center

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NOTICE

CITIZENS' ADVISORY COMMITTEE (CAC) MEETING

BOARD OF EDUCATION
DISTRICT 200
DUPAGE COUNTY, ILLINOIS

A Meeting of the Citizens Advisory Committee (CAC) of Community Unit School District 200, DuPage County, Illinois will be held on Wednesday, November 16, 2022, at 7:00 – 8:30 p.m. at the Wheaton Warrenville South High School, 1920 S. Wiesbrook Rd., Wheaton, IL. The agenda of the meeting is as follows:

1. Call to Order
2. Public Comment
3. Approval of Minutes – October 19, 2022
4. Discussion of Student Learning Dashboard Update 2022
5. Review and Discussion of Proposed Update to Library Learning Center Selection Process
6. What is the Buzz?
7. Adjourn



Chris Crabtree
Board of Education, District 200



Superintendent of Schools, District 200

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Citizens Advisory Committee (CAC)
Nov 16, 2022 - Meeting at WWSHS

Call to Order

- The meeting was called to order at 7:03 pm by Dr. Schuler/Chair Greg Biziarek
- This meeting was conducted in the LLC at WWSHS.
- 31 CAC members were present for the meeting.
- Others present: Superintendent Dr. Jeff Schuler, Asst Supt Melissa Murphy, Director of Communications Erica Loiacono, Board Members Susan Booton and Julie Kulovits.

Public Comment

- None

Approval of Minutes from October 19, 2022

- Motion to approve the minutes as presented: J. Castino; second: N. Mead. All in favor.
- Minutes of Oct 19, 2022, were approved.

Intro:

- Dr. Schuler noted the folders for each member - distributed as part of the engagement roadshow that takes place each fall with local community partners, stakeholder groups local elected officials, and municipal partners to provide an update on the focus of the District. The set of handouts is what was included this year.
- The folders include the current strategic plan, finance and facilities review docs, District profile, and docs related to some of the strategic work - college and career pathways work.
- The context for a future conversation - Will come back at the end of the night tonight. Noted one of the objectives of CAC - keeping track of work plans for the year and areas of focus. There is a lot on the strategic plan, and could not possibly review all work plans for the year. CAC will be given one more input survey tool at the end of the night which identifies some of the major work plans. The administration would like to know from the group what are you interested in spending time with as part of CAC; which of the areas would you like to do a deeper dive into as part of the group. Seeking some collective feedback around that to shape at meeting time we have left before the end of the year.

Discussion of Student Learning Dashboard Update 2022

- The focus will be on a lot of table conversations to digest and provide feedback.
- Melissa - Two copies of the slide deck (District Dashboard, Illinois School Report Card, and Learning Acceleration) were at each table that was discussed with the Board at the October COW.
- The presentation was laid out with four goals:
 - K-8 data that sits on the dashboard - FastBridge and IAR (IL Assessment of Readiness) assessments.
 - Elementary - returned close to or at pre-pandemic levels of performance.
 - Middle School (MS) - focus on the MS specifically.
 - High School (HS) academic achievement - a lot of metrics on the dashboard
 - Noted 3 new metrics - PSAT to SAT growth, English proficiency, and math proficiency.
 - Illinois Report Card data - report results out annually
 - Based on these results, develop our 2022-23 work plan, strategies and school improvement plan for the year.
- Asked the table groups to perform & discuss a SWOT analysis based on the presentation:
 - Strengths that are seen

- Weaknesses or areas to address
- Opportunities for the District to consider
- Threats
- The feedback on the SWOT analysis was recorded and collected by the administration.
- Each table group was asked to focus on the quadrant of opportunity and report out on a specific opportunity that was identified within their table group:
 - How is the data drilled into by individual demographics to understand the causality?
 - Identify At-risk students and utilize other community resources.
 - Scatterplots and other districts with higher low-income percentages that have higher academics. We can improve by learning what they are doing.
 - More communication to faculty and parents; unclear of connection between FastBridge and IAR; would like to see progression and IAR scores improve.
 - ELA improvement and math in MS underperforming compared to Elem level
 - How are we teaching ESL students who don't have access to a foreign language resource teacher?
 - Vision 2026 goal - Is 12% realistically the highest you can expect to set the bar, and how did we set that number?
 - Written expression and writing - seems like that can be raised at the MS level.
 - Training teachers receive - if done in a deliberate way, will see faster and more reliable results.
 - Targeting populations that were low performing; providing support, and purposeful opportunities.
- Additional comments and/or questions:
- Noted why the grading practice changed to a more standard-based approach and what does this mean, specifically at the HS level.
- IM curriculum - how is this being taught and how is it going?
- FastBridge data.
- Multilingual and minority students and academics - opportunities.
- Multilingual students in the testing categories.
- Do we track former multilingual learners? Regular state testing and also ACCESS testing; what is included in ACCESS testing; testing out of the program and how they are tagged in the system. Is there another category you can add?
- Vision 2026 goal - 12% - how we arrived at that (as an average across the district): If you have a good robust tier 1 curriculum, 80% of your students ought to be responding to grade level without significant need for intervention. Ultimately the goal in targeting 12%, want to climb to that level where students are demonstrating proficiency with the experience that the guaranteed curriculum will provide to all students. Always going to be students that will need a push - extra intervention, acceleration, and enrichment. Noted D200 buildings have different targets, some challenged with substantial growth target. Challenge buildings with individualized targets based on where they are. 12% is the aggregate among all students. Start with a target - if closing that ground, will not stop at 12%.
- Dr. Schuler asked all to complete the survey on the Vision 2026 areas of priority for the 22-23 school year.

Review and Discussion of Proposed Update to Library Learning Center Selection Process

- Mrs. Melissa Murphy provided the update to CAC on the proposed update to the LLC administrative procedure.
- Reviewed the updated procedure for the selection of library materials.
- A team of administrators and LLC directors (Librarians) have been working to put this together.
- Sections of the administrative procedure for the selection of library materials include:

- Objectives for the selection of library materials
- Responsibility for the selection of library materials
- Criteria for the selection of materials
- Sources to review for the selection of materials
- Process to select library materials
- Weeding of library materials
- The bulk of the changes are in the section on the process in selecting materials.
- The big picture items the team wanted to address
 - process change from one Librarian and one building principal to include more people.
 - Capture more clearly the process happening informally in a formal and more consistent way.
 - Capture opportunities for collective conversation amongst the team in the analysis of materials
 - Make sure administrators have good knowledge of tools to evaluate books. Noted *Follett TitleWave* - librarians use this; is a powerful resource that we want all principals to know and understand to select materials for the library.
- How the process will work:
 - First, a Librarian will select books they want to add to the school library.
 - Then the Librarian will meet with a larger group of other Librarians at their level (Elementary, MS, HS). This group will review any book that needs further consideration and have collaborative conversations on two types of books:
 - By a specific tag (there are many tags; just added the “mature content” tag); mature content books will all be reviewed and discussed.
 - Out-of-level books (if books span multiple grade levels, they would be reviewed further).
- The team of grade-level Librarians come up with their final recommended list and bring this to the building principal to discuss with the Librarian. They will create a list of books to advance/approve or move onto the District level committee for more analysis and conversation. This District committee will meet 2-4 times per year (as a level). They will collectively look at those books and discuss whether each book will be added to the collection or will not be added.
- Provided a graphic on the library selection process (current and proposed).
- Additional comments and/or questions:
- Who is on the District committee? Administrators and LLC Directors.
- Change in process and the District wanting to review the process.
- Is the process similar to the process used by other districts? Reviewed procedures for several school districts, and what was developed for D200 was not seen anywhere else (in terms of the number of steps in the process).
- Were LLC Directors involved with developing this process? Yes - representatives from HS, MS, and elementary LLC directors, as well as Principals, were involved with this, and the process was collaboratively developed.
- Will there be customization in school library collections or standard per level? Noted the “criteria” and relevance to the interests and needs of the students and staff of the individual schools. Example of schools with a heavy bilingual population, and selecting more Spanish books for these schools.
- Initial selection process - is that something students are involved with, or can include student recommendations? We definitely take student recommendations, and that does not change.
- Frequency of the District level committee meeting 2-4 times per year as needed, based on what has been identified by the staff.

- Does everything go to the principal for final approval?? The responsibility for coordinating the selection of materials and making recommendation for purchase rests with the LLC Director. Principals have always been the final say on what ends up in the building's library collection.
- The new Follett "mature content" tag - will we review existing books because the tag did not exist? Understanding how many books in the current collection are in that specific tag.
- Given that students are able to access computers, the control of physical book is only part of the process. Does the school library are there blocked sites which students do not have access to? Yes. Parents not having access to that same filter so should consider disseminating information regarding what is being filtered at school. Libraries are not just books.
- Possibility to provide a list of the mature content tagged books - can we provide list to parents of mature content books? Working to have that something that can be searched in Destiny (mature content tag). Also, LLC Directors partnering to support parents in this.
- Reconsideration of Materials Admin Procedure - the final say now belongs to the Supt and not the Board. How did that come about? Dr. Schuler noted this is a proposed change. Asking the group collectively to look at that. The complaint mgmt process within the District, an example being the uniform grievance process, always comes to Superintendent first and is communicated to the individual. They always have an appeal right. Even with this, when the Supt renders a decision, they can appeal. Brings this inline with all other complaint mgmt processes. What is missing in the existing process? Had to ultimately make a decision on how to handle the two challenges we had this year. Both processes for the selection of library materials and the reconsideration of materials were reviewed and updated. When Supt renders a response, will articulate why a decision was made.
- Mature content tag - how will the students know if books have a mature content tag? In the Destiny/card catalog system. Any tags associated with individual books will come up in the system.
- Request for a copy of the reconsideration of media form.
- Were there any community members on the review committee? No.
- Online checkout system for electronic books - are we looking at what is available online?
- Criteria for categorizing mature content that Follett uses? The publisher that reviews books determines that.
- Is there a way to send a push notification to parents if their student picks a mature content book? The District investigated this with Follett - our Destiny system does not do that.
- Does the new rating system make it easier for parents? Believe that to be the case.
- Possible to have an "opt in" for all mature content books vs "opt out" ? Don't even know what books are mature. The mature tag is brand new. Going to take the next steps to manually review all of the books in the current collections. Do not believe we will have that many books that will fall into this category. Content and themes (an example being self-harm) may trigger mature tags.
- Will have the ability as a parent to go into the system to look at all books tagged as mature and say you I want to see every book with that tag.
- Making sure everyone understands what is meant by "mature content" - bring clarity on what that means.
- Identify how Follett identified the mature content tag.
- If you have questions or feedback regarding this topic, can reach out to Mrs. Murphy or Dr. Schuler.
- Noted this topic has not been in front of the Board yet. It is in the very first stage of bringing this forward.
- The selection piece is an administrative procedure.
- A feedback sheet on the updated library selection procedure was given to CAC members to take with them. Can scan or take a picture and send this back to Dr. Schuler.

What is the Buzz? (What are people talking about out in the community)

- Former colleagues - sub pay in District 200 vs. other Districts
- Amount of time taking teachers with math materials
- Franklin Middle School - wants boys volleyball
- Middle School plays going on - wonderful.
- Fall parties at Pleasant Hill - snacks and food; mice problem; parents seeing pest control car.

Adjourn

There was a Motion to adjourn: B. Gennaro; second: G. Aimonette; All in favor.
The meeting was adjourned at 8:41 pm.