

## *Document Status: Draft Update*

### **BOARD OF EDUCATION**

#### **2:230 Public Participation at Board of Education Meetings and Petitions to the Board**

The Board will allocate up to 30 minutes during each regular and special open meeting of the Board during which any person may comment to or ask questions of the Board regarding agenda or non-agenda items, subject to the reasonable constraints established and recorded in this policy's guidelines below. During public participation, public comment on any one subject may be limited to 20 minutes. It shall be the Board's practice not to directly engage in discussion or ask questions with the persons addressing the Board during Public Comments. Responses to comments to or questions of the Board are most often managed through policy 3:30, Chain of Command.

To preserve sufficient time for the Board to conduct its business, any person appearing before the Board is expected to follow these guidelines:

~~The individuals appearing before the Board are expected to follow these guidelines:~~

1. Sign in on the designated public comments form, stating name, address, and topic.
2. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President to maintain order and decorum for all.
3. Identify oneself and be brief. Ordinarily, the time for any one person to address the Board during public participation shall be limited to three minutes. In unusual circumstances, and when an individual has made a request to speak for a longer period of time, the Board President may allow a person ~~may be allowed~~ to speak for more than three minutes. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
4. Observe, when necessary and appropriate, the Board President's authority to:
  1. ~~Shortening of~~ the time for each person to address the Board during public participation to conserve time and give the maximum number of people an opportunity to speak;
  2. ~~Expansion of~~ the overall 30-minute time allocation for public participation and/or the 20-minute allocation for any one subject; and/or
  3. ~~Determination of~~ procedural matters regarding public participation not otherwise covered in Board policy.

5. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence directed to the Board shall be delivered to the Board President, who shall inform and provide copies to all Board of Education members at or before the next regularly scheduled Board meeting.

LEGAL REF.:

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

~~105 ILCS 5/10-6 and 5/10-16.~~

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 8:10 (Connection with the Community), 8:30 (Visitors to and Conduct on School Property)