**December 13, 2023** 

Contact Person: Ms. Kristy Kuntz

Title: Personnel Report

Board Policy 5.30

Following is the personnel report for the December 13, 2023 Board meeting.

It is recommended that the Board of Education adopt the personnel report as presented below:

#### I. RECOMMENDED FOR EMPLOYMENT - CERTIFIED

ADMINISTRATIVE STAFF						
Employee	Position	FTE	Location	Effective Date		
Barry, Alyssa	Director of Community Engagement and	1.00	School Service Center	01/03/24		
	Communications					
	Salary: \$54,646.15 <i>Prorated</i>					

<b>CERTIFIED</b> STAFF				
Employee	Position	FTE	Location	Effective Date
Eversole, Breleigh	3rd Grade Teacher (2023-2024, 1 YR Only) Lane: BA Cell:1 Salary: \$28,917.53 Prorated	1.00	Bower	12/11/23

#### II. RECOMMENDED FOR EMPLOYMENT - SUPPORT STAFF

<b>CLASSIFIED STAFF</b>				
Employee	Position	FTE	Location	Effective Date
Flores, Isabella	Teaching Assistant - Sp Ed EC Grade: LTA, Cell 1 Hourly Rate: \$16.00	1.00	Jefferson	11/08/23
King, Christine	Teaching Assistant - Sp Ed Grade: LTA, Cell 1 Hourly Rate: \$16.00	1.00	Bower	11/09/23
Mongolis, Rosemary	Teaching Assistant - Sp Ed Grade: LTA, Cell 3 Hourly Rate: \$16.32	1.00	Washington	11/06/23
Purcell, Sandra	Teaching Assistant - LLC Grade: LTA, Cell 1 Hourly Rate: \$16.00	1.00	Wheaton Warrenville South	11/27/23
Ratzer, Bonnie	Teaching Assistant - Sp Ed Grade: LTA, Cell 2 Hourly Rate: \$16.16	1.00	Bower	11/06/23
Woodards, Auteria	Student Supervisor Grade: C , Cell 3 Hourly Rate: \$15.81	1.00	Wheaton Warrenville South	11/06/23

**December 13, 2023** 

BEFORE AND AFTER SCHOOL PROGRAM STAFF						
Employee	Position	FTE	Location	Effective Date		
Ingbretson, Delaney	Before and After School Program Assistant	0.37	Longfellow	11/07/23		
Melin, Ashley	Before and After School Program Assistant	0.15	Sandburg	11/07/23		

NON-UNION STAFF				
Employee	Position	FTE	Location	Effective Date
Harvey, Michelle	Assistant Treasurer	1.00	School Service	12/05/23
-	Salary: \$25,215.38 Prorated		Center	
Heritier, Julien	IT Support Technician	1.00	School Service	11/07/23
	Salary: \$31,200.00 <i>Prorated</i>		Center	
Oltman, Diana	Benefits Coordinator	1.00	School Service	11/07/23
	Salary: \$33,231.25 <i>Prorated</i>		Center	

#### III. **RESIGNATION**

ADMINISTRATIVE STAFF						
Employee	Position	FTE	Location	Effective Date		
NONE						

CERTIFIED STAFF				
Employee	Position	FTE	Location	Effective Date
Gerry, Lucy	Teacher - Foreign Language - Spanish	1.00	Wheaton North	End of the 2023-24 School Year

CLASSIFIED STAFF				
Employee	Position	FTE	Location	Effective Date
Damian, Ashley	Staff Nurse	1.00	Wheaton Warrenville South	11/17/23
Gonzalez, Melinda	Principal Secretary	1.00	Hawthorne	11/27/23
McCollum, Chi	Staff Nurse	0.80	Monroe	11/17/23
Mulligan, Alassandra	Teaching Assistant - Sp Ed	1.00	Hawthorne	11/16/23
Osborne, Jennifer	Teaching Assistant - Sp Ed	1.00	Emerson	01/22/24

NON-UNION STAFF				
Employee	Position	FTE	Location	Effective Date
NONE				

BEFORE AND AFTER SCHOOL PROGRAM STAFF						
Employee	Position	FTE	Location	Effective Date		
NONE						

**December 13, 2023** 

### IV. <u>RETIREMENT</u>

**ADMINISTRATIVE STAFF** 

**NONE** 

Venckus, James Assistant Principal 1.00 WNHS 06/28/24  CERTIFIED STAFF Employee Position FTE Location Effective Date  NONE  CLASSIFIED STAFF Employee Position FTE Location Effective Date  NONE  NON-UNION STAFF Employee Position FTE Location Effective Date  NONE  NON-UNION STAFF Employee Position FTE Location Effective Date  NONE  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CERTIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF	Employee	Position			FTE	Location	Effe	ctive Date
Employee Position FTE Location Effective Date    CLASSIFIED STAFF   Employee   Position   FTE   Location   Effective Date	Venckus, James	Assistant Principal			1.00	WNHS	06/2	28/24
Employee Position FTE Location Effective Date    CLASSIFIED STAFF   Employee   Position   FTE   Location   Effective Date   NONE	CERTIFIED STAT							
CLASSIFIED STAFF Employee Position FTE Location Effective Date  NON-UNION STAFF Employee Position FTE Location Effective Date  NONE    NONE					ETE	Location	Eff	active Date
CLASSIFIED STAFF  Employee Position FTE Location Effective Date  NON-UNION STAFF  Employee Position FTE Location Effective Date  NONE Position FTE Location Effective Date  NONE Position FTE Location Effective Date  NONE Position FTE Location Effective Date  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF  Employee From FTE To FTE Effective Date  NONE FTE To FTE Effective Date  CERTIFIED STAFF  Employee From FTE To FTE Effective Date  NONE Transition Transition Coordinator, Transition Coate  Kerwin, Darla Teacher - Sp Ed, Transition Transition Transition Transition Transition Transition Transition Tool 12/05/23  Kerwin, Darla Teacher - Grade 4, Johnson Transition Tool Teacher - EL (2023-2024, 1 YR Johnson 11/29/23  CLASSIFIED STAFF  Employee From FTE To FTE Effective Date  Date  OLASSIFIED STAFF  Employee From FTE To FTE Effective Date  Date  Date  Nurse - Staff Nurse, Bower (0.20)/Monroe (0.40)  EBEFORE AND AFTER SCHOOL PROGRAM STAFF	• •	1 osition			' '-	Location		- Date
Employee Position FTE Location Effective Date  NON-UNION STAFF Employee Position FTE Location Effective Date  NONE  BEFORE AND AFTER SCHOOL PROGRAM STAFF Employee Position FTE Location Effective Date  NONE  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  Rerwin, Darla Teacher - Sp Ed, Transition Transition Coordinator, Transition Transition Transition Transition Transition Condinator, Transition Transition Transition Transition Transition Condinator, Transition Transition Condinator, Transition Transition Condinator, Transition	HOILE	<u> </u>		!			!	
NONE  NONE  Position  FTE Location  Effective Date  NONE  BEFORE AND AFTER SCHOOL PROGRAM STAFF  Employee  Position  FTE Location  Effective Date  NONE  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF  Employee  From  FTE To  FTE Effective Date  NONE  CERTIFIED STAFF  Employee  From  FTE To  FTE Effective Date  FTE Date  FTE Date  CERTIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  CLASSIFIED STAFF  Employee  From  FTE To  FTE Effective Date  Date  Turna, Cheryl  Nurse - Staff Nurse, Bower (0.20)/Monroe (0.40)  BEFORE AND AFTER SCHOOL PROGRAM STAFF								
NON-UNION STAFF Employee Position FTE Location Effective Date  NONE  BEFORE AND AFTER SCHOOL PROGRAM STAFF Employee Position FTE Location Effective Date  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Transition  Kerwin, Darla Teacher - Grade 4, Johnson Teacher - EL (2023-2024, 1 YR Johnson)  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  CLASSIFIED STAFF Employee FTOM FTE SCHOOL PROGRAM STAFF	<u> </u>	Position		F	-TE	Location	Effe	ctive Date
Employee Position FTE Location Effective Date    Position   FTE   Location   Effective Date	NONE				J			
Employee Position FTE Location Effective Date    Position   FTE   Location   Effective Date								
BEFORE AND AFTER SCHOOL PROGRAM STAFF					ETE	Location		Effective Date
BEFORE AND AFTER SCHOOL PROGRAM STAFF  Employee Position FTE Location Effective Date  V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF  Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF  Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Coordinator, Transition Transition Teacher - EL (2023-2024, 1 YR Johnson Johnson Teacher - EL (2023-2024, 1 YR Johnson Teacher - EL (2023-2024, 1 YR Johnson Teacher - EL (2023-2024, 1 YR Johnson Date Date Date Date Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF		1 Ostuori			1 1 1	Location		Inective Date
Position		<u> </u>				1	- I	
V.   CHANGE IN EMPLOYMENT STATUS			TAFF					
V. CHANGE IN EMPLOYMENT STATUS  ADMINISTRATIVE STAFF Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Coordinator, Transition  Kerwin, Darla Teacher - Grade 4, Johnson Teacher - EL (2023-2024, 1 YR Johnson)  CLASSIFIED STAFF Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF		Position			FTE	Location		Effective Dat
ADMINISTRATIVE STAFF  Employee From FTE To FTE Effective Date  NONE  CERTIFIED STAFF  Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Transition Transition  Kerwin, Darla Teacher - Grade 4, Johnson Transition Teacher - EL (2023-2024, 1 YR Only), Johnson  CLASSIFIED STAFF  Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF	NONE							
CERTIFIED STAFF         From         FTE         To         FTE         Effective Date           Baker, Lucia         Teacher - Sp Ed, Transition         1.00         Transition Transition         1.00         12/05/23           Kerwin, Darla         Teacher - Grade 4, Johnson         1.00         Teacher - EL (2023-2024, 1 YR Only), Johnson         1.00         11/29/23           CLASSIFIED STAFF           Employee         From         FTE         To         FTE         Effective Date           Tuma, Cheryl         Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)         0.40         Nurse - Staff Nurse, Bower (0.20)/Monroe (0.40)         0.60         11/27/23           BEFORE AND AFTER SCHOOL PROGRAM STAFF	Employee	From	FTE	То			FTE	
Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Transition  Kerwin, Darla Teacher - Grade 4, Johnson Teacher - EL (2023-2024, 1 YR Only), Johnson TTE Effective Date  CLASSIFIED STAFF  Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF	NONE							Date
Employee From FTE To FTE Effective Date  Baker, Lucia Teacher - Sp Ed, Transition Transition Transition  Kerwin, Darla Teacher - Grade 4, Johnson Teacher - EL (2023-2024, 1 YR Only), Johnson TTE Effective Date  CLASSIFIED STAFF  Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF	OFFICIED OTAL							
Date		1	FTF	To			FTF	Effective
Transition   Transition   Transition   Transition   Teacher - Grade 4, Johnson   1.00   Teacher - EL (2023-2024, 1 YR Only), Johnson   1.00   11/29/23      CLASSIFIED STAFF   Employee   From   FTE   To   FTE   Effective Date   Tuma, Cheryl   Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)   Bower (0.20)/Monroe (0.40)   Bower (0.20)/Monroe (0.40)   Before AND AFTER SCHOOL PROGRAM STAFF	pioyoc	1 10111	''-	'			'''	
Kerwin, Darla         Teacher - Grade 4, Johnson         1.00         Teacher - EL (2023-2024, 1 YR Only), Johnson         1.00         11/29/23           CLASSIFIED STAFF           Employee         From         FTE         To         FTE         Effective Date           Tuma, Cheryl         Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)         0.40         Nurse - Staff Nurse, Bower (0.20)/Monroe (0.40)         0.60         11/27/23           BEFORE AND AFTER SCHOOL PROGRAM STAFF	Baker, Lucia		1.00	1		dinator,	1.00	12/05/23
CLASSIFIED STAFF Employee From FTE To FTE Effective Date Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF	Kerwin, Darla		1.00			023-2024. 1 YR	1.00	11/29/23
CLASSIFIED STAFF         From         FTE         To         FTE         Effective Date           Tuma, Cheryl         Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)         0.40 Nurse - Staff Nurse, Bower (0.20)/Monroe (0.40)         0.60 11/27/23           BEFORE AND AFTER SCHOOL PROGRAM STAFF				Only),	(_	, · · · · ·		
Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF				Johnson				
Employee From FTE To FTE Effective Date  Tuma, Cheryl Nurse - Staff Nurse, Bower (0.20)/Monroe (0.20)  BEFORE AND AFTER SCHOOL PROGRAM STAFF	CLASSIFIED ST	AFE						
Date	Employee		FTE	То			FTE	Effective
Bower (0.20)/Monroe (0.20)  Bower (0.20)/Monroe (0.40)  BEFORE AND AFTER SCHOOL PROGRAM STAFF								
BEFORE AND AFTER SCHOOL PROGRAM STAFF	Tuma, Cheryl			1			0.60	11/27/23
		Bower (0.20)/Monroe (0.20	)	I Rower (0	1.2U)/IVI	onroe (0.40)		
	BEFORE AND A	FTER SCHOOL PROGRAM ST	TAFF					
				То			FTE	Effective

Date

**December 13, 2023** 

<b>NON-UNION STAF</b>	F				
Employee	From	FTE	То	FTE	Effective Date
Harvey, Michelle	Senior Accounts Payable Clerk, School Service Center	1.00	Assistant Treasurer, School Service Center	1.00	12/05/23
Oltman, Diana	Assistant Treasurer, School Service Center	1.00	Benefits Coordinator, School Service Center	1.00	11/07/23

#### VI. BUILDING UPDATES

<b>ADMINISTRATI</b>	VE STAFF				
Employee	From	FTE	То	FTE	Effective Date
NONE					

CERTIFIED STAFF							
Employee	From	FTE	То	FTE	Effective Date		
Donovan,	Speech Language Pathologist,	1.00	Speech Language Pathologist,	1.00	10/03/23		
Alyssa	Longfellow		Lincoln (0.20)/ Longfellow (0.80)				

CLASSIFIED STAFF						
Employee	From	FTE	То	FTE	Effective Date	
NONE						

BEFORE AND AFTER SCHOOL PROGRAM STAFF						
Employee	From	FTE	То	FTE	Effective Date	
NONE						

## VII. REQUEST FOR LEAVE OF ABSENCE

ADMINISTRATIVE STAFF						
Employee	Position	FTE	Location	Effective Date		
NONE						

CERTIFIED STAFF				
Employee	Position	FTE	Location	Effective Date
Davis, Kaila	Teacher - Grade 1	1.00	Pleasant Hill	09/05/23 - 11/10/23
Fank, Susanna	Teacher - Foreign Language - Spanish(0.33)/ Teacher - Lang Arts (0.67)	1.00	Edison	10/12/23 - 11/17/23
James, Roberta	Teacher - Drama (0.40)/ Teacher - English (0.60)	1.00	Wheaton Warrenville South	11/02/23 - 12/01/23
Kerwin, Darla	Teacher - Grade 4	1.00	Johnson	08/14/23 - 11/28/23
Lowry, Andrea	Teacher - Grade 3	1.00	Longfellow	08/14/23 - 11/17/23
Ryan, Margaret	Teacher - Grade 1	1.00	Bower	11/07/23 - End of the 2023-24 School Year (intermittent)
Ryckaert, Katrina	Teacher - Sp Ed	1.00	Bower	08/17/23 - End of the 2023-24 School Year (intermittent)

**December 13, 2023** 

Wittersheim, Kimberly Sch	hool Counselor	1.00	Wheaton North	10/12/23 - 11/03/23
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<b>CLASSIFIED STAFF</b>				
Employee	Position	FTE	Location	Effective Date
Daniels, Judy	Teaching Assistant - LLC	1.15	Wheaton Warrenville South	08/14/23 - 10/16/23 (revision)
Mack, James-Oliver	Teaching Assistant - Sp Ed	1.00	Jefferson	11/02/23 - 12/21/23 (intermittent)
Mann, Christie	Teaching Assistant - Sp Ed	1.00	Bower	03/27/24 - End of the 2023-24 School Year
Westberg, Julie	Teaching Assistant - Sp Ed	1.00	Hawthorne	11/13/23 - 12/04/23
Witt, Danielle	Teaching Assistant - Sp Ed	1.00	Emerson	08/14/23 -11/06/23 (intermittent)

BEFORE AND AFTER SCHOOL PROGRAM STAFF					
Employee	Position	FTE	Location	Effective Date	
NONE					

NON-UNION STAFF				
Employee	Position	FTE	Location	Effective Date
NONE				

### VIII. SEASONAL STAFF

RECOMMENDED FOR EMPLOYMENT					
Employee	Position	Location	Effective Date		
Flynn, William	Assistant Show Choir Director	Wheaton North	11/06/23		

RECOMMENDED FOR TEMPORARY ASSIGNMENT					
Employee	Position	FTE	Location	Effective Date	
NONE					

RESIGNATION							
Employee	Position	Location	Effective Date				
NONE							

CHANGE IN EMPLOYMENT STATUS							
Employee	From	FTE	То	FTE	Effective		
					Date		
NONE							